



2024 TULIP FESTIVAL

May 11th & 12th

VOLUNTEER APPLICATION

First & Last Name _____

Email _____ **Phone #** _____

Job preference: Please number job preference below by interest. 1= First choice, 2=Second choice, and so forth.

*Be sure to choose 2 or more job interests as spots are limited on a first come first serve basis.

Descriptions for each volunteer position's responsibilities can be found on the back of this page.

Time Preference: Circle times available under each day. You will be notified with exact time and assignment after review of application. If you are interested in working both days, please indicate times available for both days and circle option for both days.

<input type="checkbox"/> Information Booth	<u>Saturday, May 11th</u> 10am -12pm 12pm - 2pm 2pm - 4pm 4pm - 6pm	<u>Sunday May 12th</u> 10am – 12pm 12pm - 2pm 2pm - 4pm 4pm - 6pm
	<input type="checkbox"/> Road Marshal	<u>Saturday, May 11th</u> 10am - 2pm 2pm - 6pm
<input type="checkbox"/> Parking Attendee	<u>Saturday, May 11th</u> 10am - 2pm 2pm - 5pm	<u>Sunday, May 12th</u> 10am - 2pm 2 pm - 5pm
<input type="checkbox"/> Flyer Distribution	<u>Saturday, May 11th</u> 12pm - 2pm 2pm - 4pm	<u>Sunday, May 12th</u> 12pm - 2pm 2pm - 4pm
<input type="checkbox"/> Vendor Check-in	<u>Friday, May 10th</u> 12 pm - 3pm 3 pm - 6pm	<u>Saturday, May 11th</u> 6am - 10am
	<u>Sunday, May 12th</u> 6am - 10am	

Do you have any physical limitations that may interfere with the staffing of any of the above

Have you volunteered at Tulip Festival before? Y / N

Submit Application to:

Office of Cultural Affairs & Volunteer Services

24 Eagle Street, M-252 Albany, NY 12207

Email: volunteer@albanyny.gov

Office #: 518.434.5416

@albanyevents
www.albanyevents.org



VOLUNTEER DESCRIPTIONS

Information Booth	Volunteer at the Tulip Festival Information Booth helping to distribute festival brochures, maps and other City of Albany information. Checks in volunteers.
Road Marshals	Volunteer provides traffic and parking control for artists, vendors, entertainers, and volunteers.
Parking Attendant	Volunteer staffs the offsite VIP and Handicap parking lots ensuring only those with correct permits enter. *Groups encouraged
Flyer Distribution	Volunteer distributes Tulip Festival flyers and other informational pamphlets throughout Washington Park. *Groups encouraged. This does involve lots of walking.
Vendor Check In	Volunteer directs and assists all vendors during load in period Friday, Saturday and Sunday

Please Note:

All volunteer applications are subject to review. Receipt of application does not guarantee acceptance to volunteer at the City of Albany's events.

Volunteers who do not adhere to the rules and procedures of the organization or who fail to perform their volunteer assignments at a satisfactory level may be subject to dismissal.

Possible grounds for dismissal may include but are not limited to, the following: gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of organization equipment or materials, abuse or mistreatment of clients or co-workers.