



2020 TULIP FESTIVAL

May 9th & 10th

VOLUNTEER APPLICATION

First & Last Name _____

Email _____ Phone # _____

Have you volunteered at Tulip Festival before? Y / N

Job preference: Please number job preference below by interest. 1= First choice, 2=Second choice, and so forth.

*Be sure to choose 2 or more job interests as spots are limited on a first come first serve basis.

Descriptions for each volunteer position's responsibilities can be found on the back of this page.

Time Preference: Circle times available under each day. You will be notified with exact time and assignment after review of application. If you are interested in working both days, please indicate times available for both days **and** circle option for both days.

Saturday, May 9th

Sunday, May 10th

<input type="checkbox"/> Volunteer Check In	7am-11am 10am-3pm 2pm-6pm ALL DAY	7am-11am 10am-3pm 2pm-6pm ALL DAY
--	--------------------------------------	--------------------------------------

<input type="checkbox"/> Beverage Server	11am-4pm 2pm-7pm ALL DAY	11am-4pm 2pm-7pm ALL DAY
---	-----------------------------	-----------------------------

<input type="checkbox"/> Information Booth	10am-2pm 2pm-6pm ALL DAY	10am-2pm 2pm-6pm ALL DAY
---	-----------------------------	-----------------------------

<input type="checkbox"/> Kid Zone	10am-3pm 2pm-6pm ALL DAY	10am-3pm 2pm-6pm ALL DAY
--	-----------------------------	-----------------------------

<input type="checkbox"/> Road Marshal	6am-11am 10am-3pm 2pm-7pm ALL DAY	6am-11am 10am-3pm 2pm-7pm ALL DAY
--	--------------------------------------	--------------------------------------

<input type="checkbox"/> Parking Attendee	7am-11am 10am-3pm 2pm-6pm ALL DAY	7am-11am 10am-3pm 2pm-6pm ALL DAY
--	--------------------------------------	--------------------------------------

<input type="checkbox"/> Vendor Check In	<u>Friday, May 8th</u> 10am-1pm 12pm-5pm ALL DAY	<u>Saturday, May 9th</u> 6am-11am
---	--	--------------------------------------

<input type="checkbox"/> Flyer Distribution	10am-2pm 2pm-6pm ALL DAY	10am-2pm 2pm-6pm ALL DAY
--	-----------------------------	-----------------------------

Do you have any physical limitations that may interfere with the staffing of any of the above positions? Y / N

Submit Application to:
Office of Cultural Affairs & Volunteer Services
24 Eagle Street, 4th Floor Albany, NY 12207
Email: volunteer@albanyny.gov

@albanyevents
www.albanyevents.org



VOLUNTEER DESCRIPTIONS

Beverage Server	Volunteer pours and serves beer and wine in the beer garden. Must be 21 years of age and TIPS certified. (Contact office to find out how to become TIPS certified)
Flyer Distribution	Volunteer distributes Tulip Festival flyers and other informational pamphlets throughout Washington Park. *Groups encouraged
Information Booth	Volunteer at the Tulip Festival Information Booth helping to distribute festival brochures, maps and other City of Albany information.
Kid Zone Attraction	Volunteer in the Kid Zone area assisting the attractions and interacting to ensure a fun, safe environment. *Groups encouraged
Parking Attendant	Volunteer staffs the offsite VIP and Handicap parking lots ensuring only those with correct permits enter. *Groups encouraged
Road Marshals	Volunteer provides traffic and parking control for artists, vendors, entertainers, and volunteers.
Vendor Check In	Volunteer directs and assists all vendors during load in period Friday and Saturday.
Volunteer Check In	Volunteer provides help at Volunteer Check In during the festival, signing volunteers in and out and distributing any supplies needed.

Volunteers who do not adhere to the rules and procedures of the organization or who fail to perform their volunteer assignments at a satisfactory level may be subject to dismissal

Possible grounds for dismissal may include, but are not limited to, the following: gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of organization equipment or materials, abuse or mistreatment of clients or co-workers.