



# Trick or Trot Pumpkin Run 5K

## SATURDAY, OCTOBER 29, 2022 @ 5:45PM

### VOLUNTEER APPLICATION

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Please specify your volunteer job preference and availability:

(1=First choice, 2=Second choice...and so forth.)

\*Positions will be filled on a first come basis depending on availability and preference

\_\_\_\_ FRIDAY REGISTRATION @ CITY HALL (11:00AM-6:00PM)

\_\_\_\_ SHIRT SALES (2:00PM – 4:00PM) OR (4:00PM-6:00PM)

\_\_\_\_ SATURDAY REGISTRATION @ Academy Park (2:00pm- 6:00pm)

\_\_\_\_ POST RACE AWARDS (6:00PM-8:00PM)

\_\_\_\_ ROAD MARSHALL/SECURITY (4:30PM-7:30PM)

\_\_\_\_ FINISH LINE (5:30PM-8:00PM)

### JOB DESCRIPTIONS

**REGISTRATION:** SIGN RUNNERS IN AND PASS OUT PACKETS AT ALBANY RUNNING EXCHANGE, CITY HALL OR Academy Park \_\_\_

**SHIRT SALES:** WORK MERCHANDISE TABLE SELLING SHIRTS TO THE PUBLIC. \_\_\_

**ROAD MARSHALL/SECURITY:** PROVIDE TRAFFIC CONTROL BEFORE/DURING THE RACE ON STATE STREET AND WITHIN WASHINGTON PARK. \_\_\_

**POST-RACE AWARDS:** HELP SET UP POST-RACE AWARDS AREA AT THE ACADEMY PARK AFTER THE RACE. \_\_\_

**FINISH LINE:** ASSIST ALBANY RUNNING EXCHANGE IN HANDING OUT WATERS AND RECORDING TIMES. \_\_\_

**DO YOU HAVE ANY PHYSICAL LIMITATION THAT MAY INTERFERE WITH STAFFING WITH THE ABOVE POSITIONS? Y/N**

Submit Application:  
Office of Cultural Affairs  
Attn: Program Aide  
City Hall, Room 402  
Albany, NY 12207

*Volunteers who do not adhere to the rules and procedures of the organization or who fail to perform their volunteer assignments at a satisfactory level may be subject to dismissal. Possible grounds for dismissal may include, but are not limited to, the following: gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of organization equipment or materials, abuse or mistreatment of clients or co-workers.*



Andre Cowan Program Aide

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